

Report on the

Cleburne County Emergency Communications District

Cleburne County, Alabama

October 1, 2013 through September 30, 2015

Filed: September 2, 2016



Department of Examiners of Public Accounts

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Ronald L. Jones, Chief Examiner



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Honorable Ronald L. Jones
Chief Examiner of Public Accounts
Montgomery, Alabama 36130

Dear Sir:

Under the authority of the *Code of Alabama 1975*, Section 41-5-21, I submit this report on the results of the examination of the Cleburne County Emergency Communications District, Cleburne County, Alabama, for the period October 1, 2013 through September 30, 2015.

Sworn to and subscribed before me this
the 17th day of August, 2014.

Jam Hall
Notary Public

Respectfully submitted,

Brittany Parker
Brittany Parker
Examiner of Public Accounts

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Contains items pertaining to state and local legal compliance, District operations and other matters.	
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Department of
Examiners of Public Accounts

SUMMARY

**Cleburne County Emergency Communications District
October 1, 2013 through September 30, 2015**

The Cleburne County Emergency Communications District (hereinafter referred to as the "District") was established pursuant to the *Code of Alabama 1975*, Section 11-98-2, and is responsible for providing emergency communication services in Cleburne County. This includes the operation and administration of duties which includes, but is not limited to: (1) To establish, operate, maintain, and replace an emergency communication system; (2) To establish a common addressing and location identification program; and (3) To establish the emergency service number data base to facilitate efficient operation of the system.

The Cleburne County Commission, Resolution #1649, dissolved the E-911 Board and made the operations a part of the county's responsibility on September 9, 1996.

This report presents the results of an examination of the District and a review of compliance by the District with applicable laws and regulations of the State of Alabama in accordance with the requirements of the Department of Examiners of Public Accounts under the authority of the *Code of Alabama 1975*, Section 41-5-14, and the *Code of Alabama 1975*, Section 11-98-6(e).

Tests performed during the examination did not disclose any significant instances of noncompliance with applicable state and local laws and regulations.

The following officials and administrative personnel were invited to an exit conference to discuss the results of the examination: Steve Swafford, County Administrator; Ryan Robertson, Chairman; and Board Members: Terry Hendrix, Emmett Owen, Benji Langley, Laura Cobb, and Bobby Brooks. The following individuals attended the exit conference, held at the office of the Emergency Communications District: Steve Swafford, County Administrator; Ryan Robertson, Chairman; Board Members: Terry Hendrix, Emmett Owen, Laura Cobb, and Bobby Brooks; and representatives of the Department of Examiners of Public Accounts: Gwyn M. Griggs, Audit Manager; and Brittany Parker, Examiner. The results of the examination were also discussed with Board Member, Benji Langley via telephone.

Financial Information

***Summary of Receipts, Disbursements and Cash Balances
October 1, 2013 through September 30, 2015***

	Fiscal Year 2014	Fiscal Year 2015	Total
<u>Receipts</u>			
911 Revenue	\$ 311,001.32	\$ 337,825.90	\$ 648,827.22
County Funding	30,000.00	30,000.00	60,000.00
Municipal Funding	67,990.76	63,762.12	131,752.88
Federal Grants	32,870.19	11,992.86	44,863.05
Interest	204.78	197.86	402.64
Other	700.00	9,398.02	10,098.02
Total Receipts	442,767.05	453,176.76	895,943.81
<u>Disbursements</u>			
Personnel Expenditures	339,933.07	310,753.46	650,686.53
911 Related Expenses	52,975.66	66,988.49	119,964.15
Office Expense	50,788.04	49,479.21	100,267.25
Training and Education Expenses	4,301.04	4,868.71	9,169.75
Vehicle Expenses	5,669.66	7,406.24	13,075.90
Equipment Purchases		12,995.00	12,995.00
Total Disbursements	453,667.47	452,491.11	906,158.58
Excess (Deficit) of Receipts Over Disbursements	(10,900.42)	685.65	(10,214.77)
Cash Balances - Beginning of Year	212,421.70	201,521.28	212,421.70
Cash Balances - End of Year	\$ 201,521.28	\$ 202,206.93	\$ 202,206.93

Additional Information

Board Members and Administrative Personnel
October 1, 2013 through September 30, 2015

Board Members **Term Expires**

Hon. Ryan Robertson	Chairman	2019
Hon. Terry Hendrix	Member	2018
Hon. Emmett Owen	Member	2018
Hon. Benji Langley	Member	2014
Hon. Laura Cobb	Member	2016
Hon. Bobby Brooks	Member	2016

Administrative Personnel

Mr. Steve Swafford	County Administrator	Indefinite
Ms. Crystal Cavender	E911 Director	Indefinite