

**Cleburne County Commission Meeting Minutes**  
**Regular Commission Meeting March 20, 2017**  
**Cleburne County Mountain Center**

**Roll Call**

Present:

Chairman Ryan Robertson  
Commissioner Laura Cobb  
Commissioner Emmett Owen  
Commissioner Terry Hendrix  
Commissioner Jake Durham

Absent:

None

Comments from Citizens:

Debbie Mathews with the Alabama Cooperative Extension System gave the Commission updates and discussed the designation of March 2017 as Extension Living Well Month a tribute to the National Extension Association for Family and Consumer Sciences professional and staff who provide education that is critical to the quality of life for adults, youth and families.

Tanya Maloney City of Heflin Economic Director gave the Commission an update.

**Consent Agenda**

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The Commission passed the March 2017 Consent Agenda including:

Action as related to Resolutions #4783 – 1-5, 7 - March 2017 Consent Agenda:

Motion made by Commissioner Laura Cobb, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix, and Jake Durham

In Opposition: None

Motion Passed

**Resolution #4783-1**

The Cleburne County Commission hereby resolves to approve the minutes of: February 21<sup>st</sup>, 2017.  
as presented.

**Resolution #4783-2**

The Cleburne County Commission recognizes the following board appointment statuses as of this meeting:

**Resignations:**

DHR – Crystal Cavender – resigned – term is through Sept 1, 2021

**Commission acknowledges the following vacancies:**

GUSC – Donald Dewberry – term expired will renew as Jan 1, 2023

Hospital – Sandra P. Weston, Sherry Brown, and Landon Brown terms expire – April 2017 will renew as April 1, 2023

March 20, 2017

Library – Noline Coefield – term expires April 2017 will renew as April 1, 2021

Water Authority – Jimmy Jimmerson and Randell White term expires March 2017 – will renew as March 1, 2023

Water Authority - vacant position -term till March 1, 2021

**Board Appointments:**

- Hospital - Sherry Brown is hereby reappointed.
- Water - Jimmy Jimmerson is hereby reappointed.  
Randell White is hereby reappointed.  
Adam Downs to the vacant position.
- Library - Noline Coefield is hereby reappointed

**Resolution #4783-3**

**Whereas**, the Cleburne County Commission has asked to approve all purchase orders over \$4,000.

**Therefore**, the Cleburne County Commission hereby approves the following requests:

Engineer:	Southeast Environmental Compliance	\$	9,430.00
	B&C Tire	\$	4,775.24
	ALDOT Surplus Equipment	\$	66,900.00

**Resolution #4783-4**

**Whereas**, the health and well-being of the family is crucial to the functioning of the Nation and to providing adults and youth with the necessary skills and knowledge to help them achieve the best quality of life possible;

**Whereas**, Cooperative Extension is a nationwide network of educators working through the land grant universities, funded cooperatively through the Department of Agriculture, state government and county governments;

**Whereas**, in Alabama, the Alabama Cooperative Extension System (Alabama A&M and Auburn University), is a part of the nationwide Cooperative Extension network with researchers and educators working together to bring research based information to the citizens of Alabama;

**Whereas**, the Family and Consumer Sciences division of the Alabama Cooperative Extension System offers educational programs in the areas of food, nutrition and health, family resiliency, family economic well-being and leadership/public policy which enable Alabama citizens to gain knowledge and skills to lead full and productive lives;

**Whereas**, the Alabama Cooperative Extension System offers educational workshops, conferences, publications and a website dedicated to assist Alabama families and individuals to stay active and well;

**Whereas**, the designation of "Extension Living Well Month" is a fitting tribute to the National Extension Association for Family and Consumer Sciences professionals and staff who provide education that is critical to the quality of life for adults, youth and families.

**Therefore**, be it resolved by the Cleburne County Commission that the entire month of March 2017 be designated as "Extension Living Well Month", encouraging county residents to take advantage of the educational opportunities that the Alabama Cooperative Extension System FCS educators offer. These FCS educators provide practical, research-based education that assists residents in raising kids, eating right, spending smart and living well.

March 20, 2017

**Resolution #4783-5**

**Whereas**, Cleburne County is a member of the Association of County Commissions of Alabama Liability Self-Insurance Fund, Inc. ("Liability Fund") for the contract period ending Dec. 31, 2017; and

**Whereas**, the County's participation in the Liability Fund has been a significant benefit to the County since becoming a member; and

**Whereas**, the representation and service provided by the Liability Fund continues to be in the best interest of Cleburne County and its officials and employees; and

**Whereas**, Cleburne County would benefit by agreeing to extend its participation in the Liability Fund for an additional three-year period beginning Jan. 1, 2018 and concluding Dec. 31, 2020.

**Therefore**, be it resolved by the Cleburne County Commission that it renews its participation in the Liability Fund for calendar years 2018 through 2020 and directs the County Administrator to execute the 2018-2020 ACCA Liability Self-Insurance Fund, Inc. Participation Agreement.

**Resolution #4783-7**

**Whereas**, the Cleburne County Engineer requests the Commission authorize a bid to seek proposals for vegetative maintenance along the County's roadways.

**Therefore**, the Cleburne County Commission hereby authorizes the County Engineer to seek bids for the outsourcing of roadway vegetative maintenance with the bids to be opened in the May 2017 Commission meeting.

**New Business:**

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The following resolutions were reviewed for passage in New Business:

A. Cleburne County Scrap Tire Removal / Environmental Services Program

Action as related to **Resolution #4784** – A. Cleburne County Scrap Tire Removal / Environmental Services Program

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix and Jake Durham

In Opposition: None

Motion Passed

**Resolution #4784**

**Whereas**, the Cleburne County Commission wishes to transfer oversight and operations of the Cleburne County Scrap Tire Removal / Environmental Services Program to the County Engineer; and

**Therefore**, effective immediately, the Cleburne County Commission hereby transfers oversight and operations of the Cleburne County Scrap Tire Removal / Environmental Services Program and County Cleanup Day to the Cleburne County Engineer, and

**Furthermore**, the Commission abolishes the existing role of County Compliance Officer in both programs and acknowledges the Compliance Officer position as part time at 24-hours per week.

March 20, 2017

B. Cleburne County Human Resource Officer position

Action as related to **Resolution #4785** – B Cleburne County Human Resource Officer position

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Laura Cobb

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix

In Opposition: Jake Durham

Motion Passed

**Resolution #4785**

Cleburne County Human Resource Officer position

**Whereas**, the Cleburne County Commission has a vacancy in the unclassified position of County Human Resource Officer; and

**Whereas**, the Cleburne County Commission serves as the appointment authority for said position; and

**Whereas**, the Cleburne County Commission has advertised the position internally to existing employees of the county workforce; and

**Whereas**, two employees have submitted applications for the position and have been interviewed by the Commission.

**Therefore**, the Cleburne County Commission hereby extends an offer of employment to:

Lisa Milinkovich

C. Resolution Presented for Adoption -6 from the Consent Agenda of today's meeting – Engage Schneider Electric Buildings Americas, Inc. for the evaluation of County operations and facilities.

Action as related to **Resolution #4786** – Resolution Presented for Adoption -6 from the Consent Agenda of today's meeting – Engage Schneider Electric Buildings Americas, Inc. for the evaluation of County operations and facilities.

Motion made by Commissioner Terry Hendrix, Seconded by Commissioner Emmett Owen

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix and Jake Durham

In Opposition: None

Motion Passed

**Resolution #4786**

Resolution Presented for Adoption -6 from the Consent Agenda of today's meeting – Engage Schneider Electric Buildings Americas, Inc. for the evaluation of County operations and facilities.

March 20, 2017

**Whereas**, the Cleburne County Commission was presented the overview of a Capital Recovery and Reinvestment Program on March 6<sup>th</sup>, 2017; and

**Whereas**, the presentation presented a proposal the Commission now wishes to engage in part.

**Therefore**, be it resolved by the Cleburne County Commission that it wishes to engage Schneider Electric Buildings Americas, Inc. for the evaluation of County operations and facilities and directs the County Administrator to execute the Cleburne County Business Case Analysis Letter of Interest.

**Be It Understood**, that nothing in this agreement shall prevent the Commission from making any changes in County property or with County procedures that may be planned or shall be planned in the future. Nothing herein shall require the County to employ Schneider Electric Buildings Americas, Inc. to any of their recommendations.

**Reports from staff**

- A. County Administrator Steve Swafford gave a report of annual proposals by ADEM for storage tank funding. Steve gave the Commission an update on receiving monies by Jubial Investments for delinquent taxes due.
- B. County Engineer Lee Estes gave updates on general road and maintenance and briefed the Commission on the purchase of a boom mower from the State Surplus and the sell of the Mack trucks at the auction.
- C. County Attorney Doug Ghee did not have new updates at this time.
- D. County Finance Officer gave an update.

Chairman Ryan Robertson discussed procedures of the Commission.

The Commission discussed adding to the agenda of today's meeting the posting of the Commission Clerk vacant position.

Action as related to **Resolution #4787** – Add to agenda of today's meeting – Posting of the Commission Clerk vacant position.

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix and Jake Durham

In Opposition: None

Motion Passed

**Resolution #4787**

The Commission adds to the agenda of today's meeting the posting of the Commission Clerk vacant position.

Action as related to **Resolution #4788** – Authorize to fill the vacant Grade 6 classified position of Commission Clerk for full time status.

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix and Jake Durham

March 20, 2017

In Opposition: None

Motion Passed

**Resolution #4788**

The Commission authorizes the County Finance Officer to fill the vacant Grade 6 classified position of Commission Clerk for full time status.

There was no further business to come today before the Commission for the meeting.

The Commission adjourned the meeting.

Action as related to Resolution #**4789**:

Motion made by Commissioner Terry Hendrix, and Seconded by Commissioner Jake Durham

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix and Jake Durham

In Opposition: None

Motion Passed

**Resolution #4789**

The meeting is adjourned.