

Cleburne County Commission Meeting Minutes
Regular Commission Meeting May 11, 2020
Cleburne County Mountain Center

Roll Call

Present:

Chairman Ryan Robertson
Commissioner Laura Cobb
Commissioner Emmett Owen
Commissioner Terry Hendrix
Commissioner Jake Durham

Absent:

None

Comments from Officials or Board Members

Chad Robertson with the Chamber of Commerce informs that the Chamber of Commerce will be giving out scholarships this week to Ranburne High School and Cleburne County High School students. He says that the rodeo has been postponed until June, but he believes the August date for the county fair is okay.

Consent Agenda

The Commission passes the May 2020 Consent Agenda including:

Action as related to **Resolution #5023 – 1 - 3** May 2020 Consent Agenda:

Motion made by Commissioner Terry Hendrix, Seconded by Commissioner Laura Cobb

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix, and Jake Durham

In Opposition: None

Motion Passed

Resolution #5023-1

The Cleburne County Commission hereby resolves to approve the minutes of:

March 9, 2020 & March 23, 2020

as presented.

Resolution #5023-2

The Cleburne County Commission recognizes the following board appointment statuses as of this meeting:

Resignations: None

Vacancies: None

Board Appointments: None

Resolution #5023-3

Whereas, the Cleburne County Commission has asked to approve all purchase orders over \$15,000.

Therefore, the Cleburne County Commission hereby approves the following requests:

Cleburne County Engineer

Pipe replacement in County Road 640 \$16,800

New Business:

- A. Solicit bids for residential garbage service

Action as related to **Resolution #5024** Bid specifications for residential garbage service

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Laura Cobb

Resolution #5024

Whereas, the Cleburne County Commission has reviewed the bid specifications for residential garbage service; and

Whereas, the Commission accepts the attached bid specifications.

Therefore, the Cleburne County Commission authorizes the solicitation of bids for the residential garbage service for the citizens of the unincorporated Cleburne County and the municipalities of Town of Ranburne, Town of Edwardsville, and City of Fruithurst.

Furthermore, this bid process is contingent upon the receipt of the signed cooperative agreements of the aforementioned municipalities.

Commissioner Laura Cobb asks the Commission to amend the presented specifications. She wants to change the time frame listed in number 11, section B. Carts from two weeks to five days.

Commissioner Emmett Owen amends his motion to reflect the change Commissioner Laura Cobb has suggested.

Commissioner Terry Hendrix asks if all municipalities have agreed. Commissioner Laura Cobb will follow-up with the municipalities in her district. Commissioner Terry Hendrix asks to amend the resolution to be contingent upon the municipality's response.

Commissioner Emmett Owen amends his motion to reflect the changes

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix, and Jake Durham

In Opposition: None

Motion Passed

Commissioner Laura Cobb asks if the Commission may reject and rebid if the bids are too high. County Attorney Jason Odom answers affirmatively.

Commissioner Laura Cobb voices concerns about loose garbage spilling from trucks. County Engineer Lee Estes suggests sending a flyer to all residents reminding them of the law to bag garbage.

B. Solicit bids for county dumpsters

Action as related to Resolution **#5025 Bids** for county dumpsters

Motion made by Commissioner Terry Hendrix, Seconded by Commissioner Laura Cobb

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix, and Jake Durham

In Opposition: None

Motion Passed

Resolution #5025

Whereas, the Cleburne County Commission has reviewed the bid specifications to provide dumpsters for the Convenience Center and County owned buildings; and

Whereas, the Commission accepts the attached bid specifications.

Therefore, the Cleburne County Commission authorizes the solicitation of bids to provide dumpsters for the Convenience Center and County owned buildings.

C. Commit funds for FY21Transportation Program

Action as related to **Resolution #5026** FY21Transportation Program

Motion made by Commissioner Terry Hendrix, Seconded by Commissioner Laura Cobb

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix, and Jake Durham

In Opposition: None

Motion Passed

Motion to table resolution until June meeting.

The following is a resolution for the FY21 Transportation Program that the Commission is proposing for adoption.

Whereas, the Cleburne County Commission recognizes the need for a public transportation program; and

Whereas, the Cleburne County Commission is recognized as a member of the Cleburne County Transportation Steering Committee; and

Whereas, the Cleburne County Commission recognizes that the requirements to obtain Section 5311 funds from the Alabama Department of Transportation includes a local match of 50% for operating expenses and 20% for administration and capital expenses: and

Whereas, the Cleburne County Commission recognizes that the local match will be a shared cost with other participating municipalities being responsible for providing an appropriate allocation of local non-federal funds to secure the operating of Section 5311 Nonurbanized Area Public Transportation Program.

Now, therefore, be it resolved that the Cleburne County Commission hereby commits the amount of \$33,843 as local non-federal match for capital, administrative, and operations expenditures under Section 5311 Nonurbanized Area Public Transportation Program during Fiscal Year 2021.

Be it further resolved that the Commission Chairman is authorized to execute an agreement with the East Alabama Regional Planning and Development Commission for provision of transit services in Cleburne County and that the Chairman is also authorized to execute any certifications and assurance required in conjunction with the program.

Commissioner Laura Cobb asks Transportation Director Marty Funderburk to speak. He informs the Commission that COVID19 has affected the service as citizens are not going anywhere. He tells the Commission that the CARES Act is paying 100% of costs through the State of Emergency. Mr. Funderburk believes this is a service the people really need.

Commissioner Terry Hendrix asks to table the discussion until June.

Commissioner Laura Cobb asks Mr. Funderburk to bring calls for the last 12 months to the June meeting.

The Commission will table the above resolution proposed for the FY21 Transportation Program until the June 2020 meeting.

Resolution #5026

The proposed resolution for the FY21 Transportation Program will table until the June 2020 meeting.

D. Support expansion of Broadband Internet

The Commission will table the resolution proposed for the expansion of Broadband Internet until the June 2020 meeting.

Action as related to **Resolution #5027** Support expansion of Broadband Internet

Motion made by Commissioner Jake Durham, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix, and Jake Durham

In Opposition: None

Motion Passed

The following is a resolution for the expansion of Broadband Internet that the Commission is proposing for adoption.

Whereas, high speed internet is a critical infrastructure need for the citizens of Cleburne County; and

Whereas Gigafy is a line of sight high speed internet provider serving Cleburne County; and

Whereas the Cleburne County Commission supports efforts of Gigafy and other high-speed internet providers to increase access to high speed internet.

Now, therefore be it resolved, that the Cleburne County Commission authorizes and directs County personnel to work with Gigafy personnel to determine the feasibility of installing a wireless repeater on the courthouse roof in a non-obtrusive manor for the purpose of providing high speed line of sight internet service to county residents.

Be it further, resolved, the Commission authorizes the County Administrator to enter into a use agreement with Gigafy for the purposes of installing a wireless repeater on the courthouse roof in a non-obtrusive manor.

Be it further, resolved, the Commission directs county personnel to collaborate with Gigafy personnel on additional real property currently owned by the County for the purposes of expanding access to high speed internet for Cleburne County citizens. Any potential use and / or future use agreements, with the exception of the courthouse roof shall come before the Commission for consideration.

Commissioner Emmett Owen has met with Gigafy. The repeater will only service the courthouse. He believes this will benefit the courthouse.

Commissioner Jake Durham makes a motion to table the proposal to adopt the expansion of Broadband Internet until the June meeting.

Resolution #5027

The proposed resolution for the FY21 Transportation Program will table until the June 2020 meeting.

E. Hire Finance Clerk

Action as related to **Resolution #5028** Hire of Finance Clerk

Motion made by Commissioner Terry Hendrix, Seconded by Commissioner Jake Durham

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix, and Jake Durham

In Opposition: None

Motion Passed

Commissioner Jake Durham asks the cost of the change. County Administrator Kim Brown says the total cost including benefits is approximately \$4,600 annually.

Commissioner Terry Hendrix asks if other departments can help with the cost since we provide accounting services.

Commissioner Jake Durham asks if this change will be beneficial in recruiting.

County Administrator believes this is important for the Finance Department.

Commissioner Jake Durham believes the budgets can be shifted to cover the cost.

Resolution #5028

Whereas, the Cleburne County Commission must from time to time reevaluate the needs of the County offices and make adjustments that best position the County to solicit qualified applicants for the responsibilities at hand; and

Whereas, the Cleburne County Administrative Department has had an increased turnover rate during the last year; and

Whereas, the skills and qualifications necessary to perform some of the accounting tasks in the Administrative Department require careful consideration of minimum qualifications and pay.

Therefore, the Cleburne County Commission authorizes the County Administrator to hire for the already established position of Finance Clerk and eliminates the second Commission Clerk position.

F. Extend COOP

Action as related to **Resolution #5029** Extend COOP

Motion made by Commissioner Terry Hendrix, Seconded by Commissioner Laura Cobb

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix, and Jake Durham

In Opposition: None

Motion Passed

Resolution #5029

Whereas, the Commission has previously passed a Continuity of Operations Plan for the duration of the State of Emergency declared as a result of the COVID-19 situation or until the May meeting, whichever comes first; and

Whereas, we have reached the May meeting and the State of Emergency is still active.

Therefore, the Cleburne County Commission extends the Continuity of Operations Plan for the duration of the Local State of Emergency, or the Commission's June meeting, whichever comes first.

G. Mapping Software

Action as related to **Resolution #5030**

Motion made by Commissioner Jake Durham, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix, and Jake Durham

In Opposition: None

Motion Passed

The following is a resolution for the authorization of a purchase order in the amount of \$17,500 for the Revenue Commissioner's request to purchase new a mapping software that she is requesting that the Commission propose for adoption.

The Commission will table this proposed resolution until the June meeting.

Whereas, the Cleburne County Commission has asked to approve all purchase orders over \$15,000.

Therefore, the Cleburne County Commission hereby approves the following requests:

Cleburne County Revenue Commissioner

Mapping Software – conversion, Arc GIS SW & ESRI SW	\$17,500
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Revenue Commissioner Joyce Fuller is not present to answer the software questions.

The resolution for the Mapping Software for the Revenue Commissioner will table until the June 2020 meeting.

Resolution #5030

The request for authorization for a purchase order for the purchase of Mapping Software for the Revenue Commissioner will table until the June 2020 meeting.

Reports from staff:

- A. County Administrator Kim Brown reminds the Commission that the June 2020 work session falls on a holiday. She informs them that the exit conference for the FY19 audit will be May 21, 2020.
- B. County Engineer Lee Estes has no new updates at this time.
- C. County Attorney Jason Odom presents the Commission with board listing details.

Old Business:

There is not any Old Business for this meeting

Discussion Items by Chairman and Commissioners:

Chairman Ryan Robertson informs the commission that a drop ceiling is needed in his office for the lighting installation.

Commissioner Emmett Owen updates on the light installation process. He believes the drop ceiling will cut heat/air costs.

Commissioner Terry Hendrix urges the Commissioners to contact representatives about the CARES Act.

There is not any further business to come today before the Commission for the meeting.

Adjourn the meeting

Action as related to **Resolution #5031**

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix, and Jake Durham

In Opposition: None

Motion Passed

Resolution #5031

The meeting is adjourned.