

Cleburne County Commission Meeting Minutes
Regular Commission Meeting November 9, 2021
Cleburne County Mountain Center

Roll Call

Present:

Chairman Ryan Robertson
Commissioner Laura Cobb
Commissioner Emmett Owen
Commissioner Terry Hendrix
Commissioner Roger Hill

Absent:

None

Chairman Ryan Robertson entertains motion for the transfer of the EMA trailer to Engineer department.

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Terry Hendrix

Consent Agenda

The Commission passes the November 2021 Consent Agenda including:

Action as related to **Resolution #5192- 1 & 3-6** November 2021 Consent Agenda:

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Laura Cobb, Emmett Owen, Roger Hill, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5192-1

The Cleburne County Commission hereby resolves to approve the minutes of:

September 14, 2021
September 21, 2021
September 28, 2021
October 12, 2021

as presented.

Resolution #5192-3

WHEREAS, Cleburne County Commission has agreed to establish the position of Safety Coordinator to oversee a safety program that will assist with the loss prevention efforts of the county; and

WHEREAS, the Safety Coordinator will be responsible for insuring compliance with certain safety rules and regulations that protect the well-being of county employees and the general public; and

WHEREAS, the Safety Coordinator will be responsible for actions outlined in the *SIDP Guide*, which includes:

- Establishing a Countywide Safety Committee made up of at least one representative from each Safety-Sensitive Department, i.e., Sheriff's Office, Jail/Corrections, Road & Bridge Dept, Transportation, EMA, etc.;
- Coordinating and presiding over at least two Countywide Safety Committee meetings annually, maintaining agendas and sign-in sheets for those meetings, and reporting to the Commission;
- Assisting the County with determining its Safety-Sensitive Departments, implementing safety rules, and the need for each Safety-Sensitive Department to hold quarterly or at least four Departmental Safety meetings per year;
- Coordinating participation of Public Officials, Administrative Staff, Departmental Supervisors, Sheriff's Office Deputies, Correctional Officers/Jail Staff, and Road & Bridge Safety Directors in SIDP-required training;
- Attending and completing (along with Deputy or Co-SC, if named) one annual Safety Coordinator Training;
- Assisting each Safety-Sensitive Department with the attendance and completion of their respective Training;
- Working with each Safety-Sensitive Department's Safety Representative with periodic safety self-inspections of all vehicles, buildings, grounds, equipment and machinery, and work practices/conditions to determine potential injury exposures and safety-related hazards;
- Assisting each Safety-Sensitive Department's Safety Representative with the reviewing and investigating of all employee accidents for causes and making recommendations for improvements and corrections;
- Working with the Funds' Risk Management Consultants and following up with their recommendations;
- Assisting the County and Departments with documenting and maintaining inspection records and implementing any follow-up actions; and

WHEREAS, the Safety Coordinator will be responsible for insuring all SIDP qualifications have been met that will enable the County Fund Member to receive a substantial incentive discount on their insurance costs.

NOW WHEREFORE, BE IT RESOLVED that the position of Safety Coordinator for Cleburne County has been established, and Emily Brown has been appointed the County Safety Coordinator.

Resolution #5192-4

Whereas, the Cleburne County Commission entered an agreement with Alabama State University Center for Leadership and Public Policy (CLPP) to provide mapping and redistricting services; and

Whereas, the Cleburne County Commission has received the results of this study; and

Whereas, the results show that there have been no changes to any district population that exceeds 5%, which is the threshold set by the current governing court order which would mandate a change in districting.

Therefore, the Cleburne County Commission resolves to accept the current district lines reported by Alabama State University CLPP, as compliant with current Court orders.

Resolution #5192-5

Whereas, Abel Baptist Church has offered to be a polling place for a fee of \$150/year; and

Whereas, the Cleburne County Commission agrees to allow Chairperson Ryan Robertson to sign a Memorandum of Understanding with the church.

Therefore, the Cleburne County Commission resolves to allow Abel Baptist Church to be the poll place in the Abel Community and authorizes the Chairman to execute such Memorandum of Understanding.

Resolution #5192-6

Whereas, the current limit allowed on purchase orders is set at \$5,000; and

Whereas, the limit is restricting the ability of some departments to accomplish necessary tasks on behalf of the County.

Therefore, the Cleburne County Commission agrees to allow the maximum amount per purchase order to be raised to \$10,000.

New Business:

A. Waste Management

Action as related to **Resolution #5193** Waste Management

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Laura Cobb, Emmett Owen, Roger Hill, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5193

Whereas, the Cleburne County Commission has contracted services for waste disposal with Advanced Disposal Services, and

Whereas, Waste Management has recently acquired all assets and liabilities of Advanced Disposal Services, and

Whereas, the Cleburne County Commission has become aware of some issues with the waste disposal service, and

Therefore, Mr. Mark Howington has agreed to speak to the Commission and answer questions about the service.

B. IAC Point of Contact

Action as related to **Resolution #5194** IAC Point of Contact

Motion made by Commissioner Terry Hendrix, Seconded by Commissioner Laura Cobb

In Support: Commissioners Laura Cobb, Emmett Owen, Roger Hill, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5194

Whereas, the Cleburne County Commission has executed an agreement with IAC (Investing in Alabama) to help with proper use of ARPA (American Rescue Plan Act) funds; and

Whereas, the IAC continues to have work sessions related to the projects that can be funded by ARPA; and

Therefore, the Cleburne County Commission hereby appoints Lisa Copeland to the position of point of contact.

C. Easement for Well on Right of Way

Action as related to **Resolution #5195** Easement for Well on Right of Way

Motion made by Commissioner Laura Cobb, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Emmett Owen, Laura Cobb, Roger Hill, and Terry Hendrix

In Opposition:

Motion Passed

Resolution #5195

Whereas, it has come to the attention of the Commission that a resident of the County is utilizing a well to service their property that is located within the right-of-way of County Highway 49; and

Whereas, the property owner is unable to secure financing and clear title to such property without an easement for access to such well; and

Whereas, the County Attorney has worked with the landowner's counsel in developing an easement which permits access while also absolving the County of any liability and the landowner will hold the County harmless from its use of the well.

Now therefore be it resolved that the proposed easement document is approved, and the Chairman is authorized to execute same on behalf of the County.

Commissioner Hendrix asks if the property were to sell would it all transfer to the new owner.

County Attorney Jason Odom states it would and the new owner would sign a liability form.

D. Engineering/Building Industrial Park

Action as related to **Resolution #5196** Engineering/Building of Industrial Park

Motion to table made by Commissioner Emmett Owen, Seconded by Commissioner Roger Hill

In Support: Commissioners Emmett Owen, Roger Hill, and Terry Hendrix

In Opposition: Commissioner Laura Cobb

Motion Passed

Resolution #5196

Whereas the City of Heflin is actively developing and soliciting tenants for its Industrial Park; and

Whereas the successful development of the City of Heflin's Industrial Park will lead to additional tax revenue and employment opportunities which will benefit all citizens of Cleburne County; and

Whereas the Commission finds that supporting the Cleburne County economy serves a direct public purpose; and

Whereas the Cleburne County Commission desires to support the City of Heflin's efforts regarding the development of the industrial park in the amount of \$350,000.00; and

Whereas the City of Heflin has agreed to earmark said contribution specifically to be applied towards engineering fees related to the industrial park and actual infrastructure development supporting said park and to provide verification of how said funds are applied.

Now therefore be it resolved that the Cleburne County Commission directs that \$350,000.00 be contributed to the City of Heflin from the County's General Fund account for the express purpose of supporting the development of the Heflin Industrial Park.

E. Transfer trailer to Road Department

Action as related to **Resolution #5197**

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Laura Cobb, Emmett Owen, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5197

Transfer of Pipe trailer to Road Department.

F. Board Appointments

Action as related to **Resolution #5198**

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Laura Cobb

In Support: Commissioners Laura Cobb, Emmett Owen, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5198

Appoint Cody Shelton to DHR Board

Reports from staff:

- A. County Administrator Lisa Copeland has no updates.
- B. County Engineer Lee Estes is not present. Commissioner Hendrix speaks on his behalf.
Commissioner Hendrix explains that the County Engineer would like to keep temp hire for 3 more months and asks to hire 3 extra employees to help with the garbage pick up on the sides of the roads.
- C. County Attorney Jason Odom has no updates.

Mr. Howington speaks on behalf of Waste Management with all the service problems happening. He explains that they are also short-handed and are training new hires.

The Commission will meet with Condrey & Associates November 22nd at 10AM for a presentation of the pay study.

Old Business:

There is no Old Business to attend to this meeting.

Discussion Items from the Chairman and Commission:

There is not any further business to come today before the Commission for the meeting.

Adjourn the meeting

Action as related to **Resolution #5199**

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Roger Hill

In Support: Commissioners Laura Cobb, Emmett Owen, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5199

The meeting is adjourned.

Certified by:

Ryan Robertson – Chairman

Laura Cobb – District 1

Emmett Owen – District 2

Terry Hendrix – District 3

Roger Hill – District 4