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**Cleburne County Commission Meeting Minutes
Regular Commission Meeting April 17, 2023
Cleburne County Mountain Center**

Roll Call

Present:

Chairman Ryan Robertson
Commissioner Laura Cobb
Commissioner Emmett Owen
Commissioner Terry Hendrix
Commissioner Roger Hill

Absent:

None

Chairman Ryan Robertson asks the Commission to consider adding Barbara Palmer to the agenda of today's meeting to allow her to address the Commission.

Action as related to **Resolution #5320**

Motion made by Commissioner Roger Hill, Seconded by Commissioner Emmett Owen
In Support: Commissioners Laura Cobb, Emmett Owen, Terry Hendrix, and Roger Hill
In Opposition: None
Motion Passed

Resolution #5320

The Cleburne County Commission approves adding Barbara Palmer to the agenda of today's meeting to allow her to address the Commission.

Comments from Citizens

Barbara Palmer

Ms. Palmer states the County scraped the road at her property, damaging her culvert when passing through her property on CR 880. She asks for the County to repair the damage. Commissioner Roger Hill states that he will correspond with the County Engineer, Lee Estes, to obtain a solution.

Tammy Perry – Heflin Industrial Development Board

Ms. Perry updates the Commission on Economic growth and development in Cleburne County. She states the City of Heflin will be replacing the old Dollar General with a new Marketplace Dollar General. She asks the Commission if they know of a 27,000 square foot building for a new Commercial business owner coming from Georgia. She states she is actively making contacts with motels and expanding industries. She states she is working on updating all websites. She discusses bringing in new tourism to the County.

Randi Wright – Cleburne County Extension Coordinator

Ms. Wright discusses various 4-H events coming up. She states she is assessing the developmental needs of the County. She states Cleburne County will hold its first ever Special Olympics for Kids.

Comments from Officials

Jon Daniel - Sheriff

Mr. Daniel informs the Commission that the Cleburne County HRO has prepared a packet with job descriptions and salary ranges. He asks about changing the pay grade for his Clerks. The Commission states that they will review the packet and revisit it next month. He also discusses his feed bill is averaging \$4,500-\$5,000 now compared to what it was \$1,000-\$2,000, due to the rise in food costs. He asks about raising the cost per inmate.

Commissioner Terry Hendrix asks if there is a line item for that?

Commissioner Laura Cobb states there is, but it will make the department go over budget.

Mr. Daniel states they will search for solutions to this problem.

Patrick Nolen – Chief Deputy

Mr. Nolen informs the Commission that 2 vehicles have been donated to the Sheriff's Department. One of the vehicles will be used by the Courthouse security officer.

Consent Agenda

The Commission passes the April 2023 Consent Agenda including:

Action as related to **Resolution #5321 1-6 April 2023** Consent Agenda:

Motion made by Commissioner Terry Hendrix, Seconded by Commissioner Laura Cobb

In Support: Commissioners Laura Cobb, Emmett Owen, Roger Hill, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5321-1

The Cleburne County Commission hereby resolves to approve the minutes of:

March 20, 2022

as presented.

Resolution #5321-2

Board Vacancies (Upcoming):

Hospital Board

District 1: Nikki Smallwood – April 2023

District 2: Sherry Brown – April 2023

District 3: Sandra P. Weston – April 2023

Resolution #5321-3

Whereas, the Cleburne County Sheriff's Department requests the Cleburne County Commission to authorize surplus of equipment that is no longer useful as follows:

2014 Chevrolet Tahoe VIN#1GNLC2E07ER181861 (bad motor)

Therefore, the Cleburne County Commission hereby authorizes the surplus of this equipment.

Resolution #5321-4

Whereas, ADECA has begun a process that will lead to grants being available for Broadband installation;
Whereas, the Cleburne County Commission anticipates the need of a grant writer for the applications;
Therefore, the Cleburne County Commission agrees to allow Community Consultants, LLC the opportunity to pursue these grants, along with other grants as Cleburne County becomes aware..

Resolution #5321-5

Whereas, the Cleburne County Jail has a full-time Corrections Officer that is designated to take inmates out for litter pick-up;
Whereas, there is a need for an enclosed trailer to transport this garbage;
Therefore, the Cleburne County Commission approves of an increase in the Engineer’s budget to cover the cost of an enclosed trailer for \$6,208.00.

Resolution #5321-6

Whereas, the County Commission has Memorandums of Understanding with Municipalities, concerning Maintenance Assistance (i.e., transportation infrastructure or storm cleanup);

Whereas, there is a need to update these agreements, for each Municipality;

Therefore, the Cleburne County hereby tasks the County Administrator, County Engineer, and County Attorney with updating these agreements for the approval of the Commission.

New Business:

A. Transportation Budget

Action as related to **Resolution #5322** Transportation Budget

Motion made by Commissioner Laura Cobb, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Terry Hendrix, Emmett Owen, Laura Cobb and Roger Hill

In Opposition: None

Motion Passed

Resolution #5322

“SECTION 5311 NONURBANIZED AREA PUBLIC TRANSPORTATION”

Whereas, the Cleburne County Commission recognizes the need for a public transportation program; and

Whereas, the Cleburne County Commission is recognized as a member of the Cleburne County Transportation Steering Committee; and

Whereas, the Cleburne County Commission recognizes that the requirements to obtain Section 5311 funds from the Alabama Department of Transportation includes a local match of 50% for operating expenses and 20% for administration and capital expenses; and

Whereas, the Cleburne County Commission recognizes that the local match will be a shared cost with other participating municipalities being responsible for providing an appropriate allocation of local non-federal funds to secure the operating of the Section 5311 Nonurbanized Area Public Transportation Program.

NOW, THEREFORE, BE IT RESOLVED, that the Cleburne County Commission hereby commits the amount of \$33,843 as local non-federal match for capital, administrative and operations expenditures under the Section 5311

Nonurbanized Area Public Transportation Program during Fiscal Year 2024.

BE IT FURTHER RESOLVED that the Commission Chairman is authorized to execute an agreement with the East Alabama Regional Planning and Development Commission for provision of transit services in Cleburne County and that the Chairman is also authorized to execute any certifications and assurance required in conjunction with the program.

Reports from staff:

- A.** County Administrator, Lisa Copeland, informs the Commission she has worked on Financials for FY22. She states she will provide information on the 1st half of FY23 analysis at the next work session. She states she assisted the Sheriff's Department with ADECA documents to receive 2 used vehicles at no cost. She states she attended an ADECA meeting concerning Broadband Grants. She states she provided information to ADECA for invitations to next Broadband meeting. She states she's gathered information concerning abatements within the County. She states she has worked with the IAC to update a Project & Expenditure Report for ARPA Funds which is due April 30th. She states she provided bid information and updates to the IAC concerning water projects with ARPA Funds. She states she met with the Engineer and Human Resources Officer concerning the hiring issues in the road department. She states she has billed outside entities – City of Heflin, JSU, etc. She updates the Commission on the amounts of payrolls, A/P invoices, A/P checks, A/P invoices, and End of month Transfers for the month of March. She informs the Commission that she and Emily Brown will attend ACCA class in Prattville on April 26th and 27th concerning Personnel.

- B.** County Engineer, Lee Estes, is not present.

- C.** County Attorney, Jason Odom, informs the Commission he has received the subpoena for the closure of CR 91 and has sent the attorney a letter. He states he has sent a letter about the watersheds. He states he will have the sewer ordinance draft before the next meeting.

Old Business:

There is no Old Business to attend in this meeting.

Discussion Items:

The Commissioners discuss concerns that there has not been as much revenue collected from Fireworks Tax as there should be and tasks the Compliance Officer with looking into it.

Action as related to **Resolution #5323**

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Laura Cobb

In Support: Commissioners Laura Cobb, Emmett Owen, Roger Hill, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5323

Meeting Adjourned.

Certified by:

Ryan Robertson – Chairman

Laura Cobb – District 1

Emmett Owen – District 2

Terry Hendrix – District 3

Roger Hill – District 4

