

Cleburne County Commission Meeting Minutes
Regular Commission Meeting October 12, 2021
Cleburne County Mountain Center

Roll Call

Present:

Chairman Ryan Robertson
Commissioner Laura Cobb
Commissioner Emmett Owen
Commissioner Terry Hendrix
Commissioner Roger Hill

Absent:

None

Speakers

Mayor Robby Brown updates the Commission on future projects through the Industrial Board and thanks the Commission for all their support.

Mr. Linwood Butler, with the US National Forestry, updates the Commission on CR 523. He states there is now no public access aloud due to gates getting put up.

County Engineer Lee Estes states the placement of the gates on the County Road lies just inside of Calhoun County.

Chairman Ryan Robertson welcomes new County Administrator Lisa Copeland.

Awards

Commissioner Roger Hill is recognized for completion of 50 hours of course work mandated by the State of Alabama within two years of initial election date.

Consent Agenda

The Commission passes the October 2021 Consent Agenda including:

Action as related to **Resolution #5183- 2,4, & 5** October 2021 Consent Agenda:

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Laura Cobb

In Support: Commissioners Laura Cobb, Emmett Owen, Roger Hill, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5183-2

Whereas, the Cleburne County Commission previously passed Resolution 5169 to close County Road 603; and

Whereas, the County Engineer states that the residents effected by the closure prefer County Road 603 be a gated road;

Therefore, the Cleburne County Commission agrees to rescind Resolution 5169.

Resolution #5183-4

Whereas, Cleburne County is a member of the Association of County Commissions of Alabama Workers' Compensation Self- Insurers Fund ("the fund") on October 1, 2021; and

Whereas, the County's participation in the Fund has been a significant benefit to the County since becoming a member; and

Whereas, the representation and service provided by the Fund continues to be in the best interest of Cleburne County and its officials and employees; and

Whereas, the Fund is providing a 2024 Longevity Bonus to those County participants who remain active members of the Fund through at least September 30, 2024; and

Whereas, Cleburne County would benefit by voluntarily agreeing to extend its contracted annual participation in the Fund for a three-year period concluding on Sept. 30, 2024, at which time the provisions of the existing contract between Cleburne County and the Fund will remain in force unless altered as provided therein.

NOW, THEREFORE, BE IT RESOLVED by the Cleburne County Commission that it renews its participation in the Fund through Sept. 30, 2024, and hereby directs its Chair to immediately provide the original signed copy of this resolution to the Fund.

AND, BE IT FURTHER RESOLVED, by the Cleburne County Commission that, should it voluntarily withdraw from the Fund prior to Sept. 30, 2024, it agrees to return the 2024 Longevity Bonus provided by the Fund, plus five (5) percent annual interest.

Adopted this 12th day of October 2021.

Resolution #5183-5

Whereas, the Cleburne County Commission understands that the County Administrator plays a critical role in the county finances; and

Whereas, the County Administrator does not have access to view the bank accounts online; and

Whereas, allowing the County Administrator access to view the accounts online, make transfers, and upload payroll, will allow for the office to run more efficiently;

Therefore, the Cleburne County Commission authorizes the County Administrator to access bank accounts with the same online banking credentials as DeAnne Terry.

New Business:

A. Approve hiring of HRO

Action as related to **Resolution #5184** Approve hiring of HRO

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Laura Cobb, Emmett Owen, Roger Hill, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5184

Whereas, the Cleburne County Commission advertised for applicants for the position of Human Resources Officer, and

Whereas, applicants were received and the Commission conducted interviews of qualified applicants on October 5, 2021, and

Whereas, the Commission wishes to offer the position to _____.

Now Therefore, be it resolved that the Commission offers the position of the Human Resources Officer to _____ as a Class 9 position with starting pay of \$18.51 per hour with an effective date of October 25, 2021.

Ms. Emily Brown is offered the position.

B. Approve contract with AL State University CLPP

Action as related to **Resolution #5185** Approve contract with AL State University CLPP

Motion made by Commissioner Terry Hendrix, Seconded by Commissioner Laura Cobb

In Support: Commissioners Laura Cobb, Emmett Owen, Roger Hill, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5185

Whereas, the Cleburne County Commission has received a contract from Alabama State University Center for Leadership and Public Policy (CLPP); and

Whereas, the CLPP will provide mapping and redistricting services; and

Whereas, the agreement for services is for \$1,000 deposit, services are billed against the deposit at a rate of \$50/hour, not to exceed \$2,500.00;

Therefore, the Cleburne County Commission resolves to enter into the agreement with Alabama State University (CLPP) and authorizes the Chairman to sign the contract.

C. Manufactured Home Restrictions

Action as related to **Resolution #5186** Manufactured Home Restrictions

Motion made by Commissioner Laura Cobb, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Emmett Owen, Laura Cobb, Roger Hill, and Terry Hendrix

In Opposition:

Motion Passed

Commissioner Hendrix states the Commission can make changes as it goes.

County Administrator Lisa Copeland asks if there needs to be a deadline.

Commissioners Cobb and Hendrix agree to amend the resolution to state a deadline on October 29th.

Amended motion carries

Resolution #5186

Whereas, the Cleburne County Commission would like regulate manufactured homes being moved within or into Cleburne County; and

Whereas, the Cleburne County Administrator prepared a rough draft of a proposal for an opinion from the County Attorney; and

Whereas, the County Attorney has reviewed the regulations presented by the County Administrator and made revisions/ corrections; and

Whereas, the regulation document meets the approval of the Commission; and

Therefore, the Cleburne County Commission agrees to send this document to be considered by the State Legislature by the deadline of October 29, 2021.

D. September minutes

Action as related to **Resolution #5187** September minutes

Motion to table made by Commissioner Terry Hendrix, Seconded by Commissioner Emmett Owen

In Support: Commissioners Emmett Owen, Laura Cobb, Roger Hill, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution is tabled to November meeting.

Resolution #5187

The Cleburne County Commission hereby resolves to approve the minutes of:

September 14, 2021
September 21, 2021
September 28, 2021

as presented.

E. PO Request

Action as related to **Resolution #5188** PO Request

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Emmett Owen, Laura Cobb, Roger Hill, and Terry Hendrix

In Opposition: None

Motion Passed

County Administrator informs the Commission that Ms. DeAnne Terry checked the state bid law, and everything is set to approve the purchase with the updated requisition.

Resolution #5188

Whereas, the County Engineer previously requested a P.O. for purchase of a 2021 Ford F450; and

Whereas, the time that elapsed before the delivery caused the order to be changed to a 2022 Ford F450; and

Whereas, the County Engineer also changed the order from 2-wheel drive to 4-wheel drive; and

Whereas, the original P.O. Request was for \$34,000, a new request reflecting the change in cost to \$39,542 will need to be issued;

Therefore, the Cleburne County Commission agrees to make an adjustment to the amount approved to purchase said vehicle and approve increase in the loan amount.

Add to New Business the Resignation of Lisa Milinkovich

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Terry Hendrix

Motion carries

Human Resource Officer Lisa Milinkovich states she has not seen the agreement

Commissioner Emmett Owen states that until Ms. Milinkovich has had time to read the agreement there is no need to pass this resolution.

Chairman Ryan Robertson states this resolution is only offering Ms. Milinkovich the severance package and not agreeing to the terms yet.

F. Lisa Milinkovich Resignation

Action as related to **Resolution #5189** Lisa Milinkovich Resignation

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Laura Cobb

In Support: Commissioners Emmett Owen, Laura Cobb, Roger Hill, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5189

Whereas, Human Resource Officer Lisa Milinkovich has submitted her letter of resignation to the Commission on August 27, 2021; and

Whereas, a settlement agreement and release of all claims have been drafted and approved by all parties involved;

Therefore, the Commission hereby accepts the resignation of Human Resource Officer Lisa Milinkovich with her last day of appointment being November 1, 2021 and will continue to assist the new Human Resource Officer until January 1, 2022.

County Administrator Lisa Copeland informs the Commission that she is need of a credit card to pay for the County website and other inquiries that do not accept checks.

Add to New Business Authorize Credit Card usage

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Laura Cobb

G. Authorize Credit Card usage

Action as related to **Resolution #5190** Authorize Credit Card usage

Motion made by Commissioner Laura Cobb, Seconded by Commissioner Emmett Owen

In Support: Commissioners Emmett Owen, Laura Cobb, Roger Hill, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5190

Whereas, the Cleburne County Commission understands that the County Administrator plays a critical role in County Finances and;

Whereas, the County Administrator is not an authorized user for the credit card.

Therefore, the Commission hereby approves the County Administrator to be added to the county credit card to make necessary purchases.

Commissioner Hendrix asks if the old credit card was canceled.

County Administrator Lisa Copeland states it was.

Commissioner Owen asks what the limit is for the credit card.

County Administrator Lisa Copeland states she does not know.

Chairman Ryan Robertson asks if \$5,000 would be enough but no more than \$10,000.

Reports from staff:

- A. County Administrator Lisa Copeland has no updates.
- B. County Engineer Lee Estes has no updates.
- C. County Attorney Jason Odom has no updates.

Old Business:

There is no Old Business to attend to this meeting.

Discussion Items from the Chairman and Commission:

There is not any further business to come today before the Commission for the meeting.

Adjourn the meeting

Action as related to **Resolution #5191**

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Laura Cobb, Emmett Owen, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5191

The meeting is adjourned.

Certified by:

Ryan Robertson – Chairman

Laura Cobb – District 1

Emmett Owen – District 2

Terry Hendrix – District 3

Roger Hill – District 4