

**Cleburne County Commission Meeting Minutes
Regular Commission Meeting February 10, 2020
Cleburne County Mountain Center**

Roll Call

Present:

Chairman Ryan Robertson
Commissioner Laura Cobb
Commissioner Emmett Owen
Commissioner Terry Hendrix

Absent:

Commissioner Jake Durham

Comment from Citizens

- A. Hollis VFD and Shinbone VFD addresses their concerns at the E911 Board Meeting which was held prior to this meeting.

Consent Agenda

The Commission passes the February 2020 Consent Agenda including:

Action as related to **Resolution #5015 – 1 - 7** February 2020 Consent Agenda:

Motion made by Commissioner Terry Hendrix, Seconded by Commissioner Laura Cobb

In Support: Commissioners Laura Cobb, Emmett Owen and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5015-1

The Cleburne County Commission hereby resolves to approve the minutes of:

January 13, 2020 as presented.

Resolution #5015-2

The Cleburne County Commission recognizes the following board appointment statuses as of this meeting:

Resignations: None

Vacancies: None

Board Appointments: None

Resolution #5015-3

Whereas, budget needs can change during the course of the year due to unforeseen circumstances; and

Whereas, the budget needs an increase for the following items:

Federal Aid Funds for County Road 18 Bridge

Therefore, the Cleburne County Commission authorizes the Chief Finance Administrator to adjust the budget as necessary for the increase listed below:

RRR Fund Expenditures & Revenues in the amount of \$1,830,402.90

Resolution #5015-4

Whereas, having received notification from the State of Alabama Alcoholic Beverage Control Board of an 050 – Retail Beer (Off Premises Only) and an 070 Retail Table Wine (Off Premises Only) Alcohol License being requested (Confirmation number 20200110161219669) for Perry Mart by the Perry Mart LLC, at 11542 Highway 49, Heflin, AL; and

Whereas, the application received from the Board appears in order.

Therefore, the Cleburne County Commission approves an alcohol license for the said location.

Resolution #5015-5

Whereas, the Cleburne County Commission is authorized to declare property as surplus when said property is deemed to be of no further use or value to the County; and

Whereas, the County has identified the following items which it has deemed to be of no further use to the County:

- 416B CAT Backhoe
- Vibromax Roller
- Track hoe
- John Deere Tractor
- Single Drub Vibratory Roller
- Sand Spreader
- Trailer
- Ford Crew Cab
- Ford Tandem
- (2) 15ft Bushwhacker
- Dodge ½ Ton
- Dodge Durango

Therefore, the Cleburne County Commission declares the equipment to be surplus property and authorizes the County Engineer to oversee the disposition processes.

Resolution #5015-6

Whereas, the County Commission of Cleburne County, Alabama, is desirous of constructing or improving, by contract sections of County Roads (CR) included in the Cleburne County Road System and described as follows:

- Install guardrail and guardrail anchors at three bridge locations as indicated on the attached map

LOCATION AND LINK-NODE MAP ATTACHED

Whereas, the County agrees to all of the provisions of the County-wide agreement executed between the State and the County covering preliminary engineering by State forces and equipment on the project; and

Therefore, the County agrees to all of the provisions of any agreement which has been executed or will be executed covering the construction of the project.

Resolution #5015-7

Whereas, the Cleburne County Commission has asked to approve all purchase orders over \$15,000.

Therefore, the Cleburne County Commission hereby approves the following requests:

Cleburne County Engineer

AECOM (Inspections, analysis, rating)	\$17,743.00
Srinteg (Fracture Critical Inspections)	\$27,500.00
State of AL (10% grant match – guardrails, anchors)	\$15,413.00

New Business:

A. Procurement Policy & Code of Conduct

Action as related to **Resolution #5016**

Motion made by Commissioner Emmett Owen, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Laura Cobb, Emmett Owen, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5016

Whereas, the Cleburne County Commission has received a State Energy Grant; and

Whereas, a Procurement Policy and Standard Code of Conduct is needed.

Therefore, the Cleburne County Commission adopts and implements the attached Procurement Procedures and Standard Code of Conduct to be used for the aforementioned grant and all future grants.

Reports from staff:

- A. Chief Finance Administrator Kim Brown informs the Commission that the Mountain Center phone system needs to be replaced. The phones are not working on a weekly basis. The Commission asks for quotes for the next meeting.
- B. County Engineer Lee Estes is not present for this meeting.
- C. County Attorney Jason Odom informs that he will have a report defining terms and powers of the county boards at the March 2020 meeting.

Old Business:

There is not any Old Business for this meeting

Discussion Items by Chairman and Commissioners:

Commissioner Emmett Owen updates the Commission on the courthouse carpet installation and possible plans to make more improvements to Dallas Lodge.

Chairman Ryan Robertson reminds the Commission of the political forum on February 27, which is being hosted by the Chamber of Commerce and informs them that he will hold election class prior to forum.

There is not any further business to come today before the Commission for the meeting.

Adjourn the meeting

Action as related to **Resolution #5017**

Motion made by Commissioner Laura Cobb, Seconded by Commissioner Terry Hendrix

In Support: Commissioners Laura Cobb, Emmett Owen, and Terry Hendrix

In Opposition: None

Motion Passed

Resolution #5017

The meeting is adjourned.